

## **Welcome to kindergarten Krókur**

Starting preschool is a new experience for both children and parents, so it is very important to think carefully about the adjustment period. It is necessary to give the child enough time in the beginning of the preschool journey, so it gains a sense of security. A child needs plenty of time to get to know preschool, new environment, teachers and other children. During the adjustment period it is important that parents get to know teachers and the work that takes place in the preschool. In the adjustment period parents take an active part by working with their child and at the same time teachers learn from them the habits and methods that the child is used to. By doing this a good foundation is build for the future.

To achieve these goals we have a special adjustment plan that parents are introduced to in the beginning of preschool.

When child moves between departments, it lays in the hands of teachers and parents to make sure that all goes well and a special plan is followed. The goal is that children move between departments only once - from department for small children to department for older children.

### **Child care agreement**

All parents sign a child care agreement when a child is starting a preschool and we kindly ask parents to get to know its provisions. There you can find for example information about child care time. We would like to ask parents not to exceed the agreed time. Employees of a preschool are working only according to time included in child care agreement.

### **Coming and going**

When a child arrives in the preschool, it should be followed to a play room and handed over to the employee. When a child is picked up from preschool it is important to let employees know that the child is leaving. Very important is that parents say goodbye to the child when the parents are leaving. Information boards in a playschool's locker rooms are intended to provide information to parents/guardians. Keep an eye on information boards.

### **Illness and absence**

Please let us know if a child does not attend a preschool due to sickness or other reasons. It's best that child is fully recovered from the illness so that it can participate in preschool's activities. We don't accept children who need to be inside because they are getting really sick. At that time children are infection carriers and can infect other children. Doctors have approved that children do not get sick due to being outside in the fresh air and the children with cold will not be harmed by being outside.

### **Accidents**

Children are insured in a preschool. Two staff members are in charge of children safety. If an accident appears, it is registered in an accident report and those are later used to check whether there are accidents traps in the kindergarten or on the playground.